

LSPA Course Cancellation Policy:

- Written/emailed cancellations received up to four business days before the course will receive a refund minus a \$25 processing fee and a 3% credit card fee. (e.g. for a \$300 course the refund would be $\$300 - \$25 - \$9 = \266).
- If you cancel your registration within three business days of the course, no refund will be granted.
- You may request a credit with the LSPA instead of a refund. Credits may be used towards future purchases with the LSPA including memberships, meetings, annual dinner tickets, courses and webinars. Credits may not be used towards sponsorships.
- No refunds will be granted for courses under 4 credits.
- No refunds or credits will be granted for courses that cost less than \$100.
- LSPA reserves the right to cancel this seminar and if so, will return your full payment.