**LSPA Course Cancellation Policy:**

- Written/emailed cancellations received up to four business days before the course will receive a refund minus a $25 processing fee and a 3% credit card fee. (e.g. for a $300 course the refund would be $300 - $25 - $9 = $266).

- If you cancel your registration within three business days of the course, no refund will be granted.

- You may request a credit with the LSPA instead of a refund. Credits may be used towards future purchases with the LSPA including memberships, meetings, annual dinner tickets, courses and webinars. Credits may not be used towards sponsorships.

- No refunds will be granted for courses under 4 credits.

- No refunds or credits will be granted for courses that cost less than $100.

- LSPA reserves the right to cancel this seminar and if so, will return your full payment.