

## ENVIRONMENTAL PROJECT MANAGER

O'Reilly, Talbot & Okun (OTO) is seeking to grow our team with a Project Manager for this hybrid position based out of our Springfield, MA office. Candidate will join our environmental team in OTO's mission of providing responsive, economical, and quality-driven environmental, geotechnical, and industrial hygiene consulting services. OTO is looking for applicants that can embrace our vision to foster authenticity and innovation, and encourage our employees to question, learn, and grow along with embracing our values of *Transparency, Respect, Togetherness, Intentionality, Versatility, Curiosity, and Equality*.

### Our Team

OTO is a firm small enough to offer personal service and large enough to tackle big jobs. Our firm employs approximately 20 technical staff, with 7 on the Environmental Team. As a team of engineering and scientific professionals we strive to maintain positive, collaborative work relationships by understanding project needs and adapting our practices accordingly. These solid, goal-oriented efforts allow us to continue doing what we do best: use our technical knowledge to reach successful outcomes.

OTO became a Massachusetts-Certified Women Business Enterprise in 2021, further strengthening our commitment to promoting diversity and inclusion within our firm, and on our projects.

Members of OTO hold a variety of license and certification including but not limited to: Massachusetts Licensed Site Professionals (LSPs), Connecticut Licensed Environmental Professionals (LEPs), registered Professional Engineers (PEs), Certified Safety Professional (CSP), Associate Safety Professional (ASP), Certified Indoor Environmental Consultant (CIEC), Certified Hazardous Materials Manager (CHMM), Massachusetts Third-Party Landfill Inspector, Massachusetts Soil Evaluator, and Radon Measurement Professionals. We also maintain Massachusetts and Connecticut licenses for asbestos inspectors, project monitors, management planners, and designers.

### Your Role

This position allows for a hybrid work schedule with the expectation that you will be available to your team during business hours (M-F 8A-5P) and will communicate your schedule with your team. We expect a Project Manager candidate to adopt our mission and reflect our values while:

- Directing all aspects of project management including client interaction, technical execution, staff management, report completion, and financials;
- Mentoring and development of staff; and
- Supporting the office in technical excellence and collaborate with other managers to provide vision and direction for OTO's future.

The successful candidate will have the following qualifications/experience:

- Bachelor of Science degree in Environmental Science/Engineering or other relevant science field;
- 6-8+ years of applicable experience in hazardous waste site investigation, remediation, and regulatory submittals under the Massachusetts Contingency Plan (MCP). Experience with Connecticut Remediation Standard Regulations (RSRs) is a plus;
- Has applied to take the Massachusetts LSP and/or Connecticut LEP exam or is on track to meet the qualifications to apply for examination within the next 2 years;

## ENVIRONMENTAL PROJECT MANAGER

- ASTM Phase I/II environmental assessments for real estate development;
- Business development and client management experience;
- Commitment to professional development and staying current with federal, state, and local environmental regulations;
- Ability to speak and write professionally;
- Demonstrated experience managing multiple projects, budgeting, and cost control;
- Demonstrated experience supervising technical staff;
- Involvement in Professional organizations;
- Strong leadership, team building, and interpersonal skills; and
- Existing client connections.

Additional technical experience a plus:

- Additional professional licensure (e.g., Professional Engineer, Certified Industrial Hygienist, Professional Geologist)
- Experience with characterization of soils and groundwater at RCRA, CERCLA, and Brownfield sites, as well as developing remediation strategies
- Experience with soil management at large-scale construction projects
- Environmental compliance experience (landfills, spill response plans, water/waste permitting, compliance audits)

### Compensation and Benefits

OTO offers the following benefits:

- Medical Insurance
- Short and Long-Term Disability
- Group Term Life Insurance
- 401K
- Paid time Off and 10 paid Holidays
- Paid employee parking
- Reimbursement of most fees involved in maintaining professional registrations and/or licenses
- Potential opportunity to purchase company stock

Salary is dependent on upon experience and qualifications. A well-qualified candidate may expect a salary between \$80,000-\$90,000. A spot bonus will be offered upon passing the licensing examination and becoming an LSP or LEP.

### Our Culture

OTO prides itself on supporting a culture that enables everyone in the organization to develop and grow as individuals. OTO strives to promote an environment that encourages a strong sense of ownership in our work while providing our clients with quality-driven results. OTO recognizes the importance work-life balance holds in the team's ability to meet our goals and maintain our mission. Because of this OTO encourages all members of our team to be their authentic selves and supports employee team building and social opportunities.



Industrial Hygiene | Geotechnical | Environmental

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### **Our Commitment to Diversity, Equity, and Inclusion**

OTO is an equal opportunity employer and will not discriminate in recruiting, hiring, or promotion based on race, color, religion, sex, national origin, age, disability, genetic information, veteran status, military status, gender identity, or sexual orientation. All applicants must be currently authorized to work in the United States on a full-time basis. No sponsorship is available for this position.

It has been shown that qualified people who have been historically underrepresented in STEM careers, including women and Black, Indigenous, and people of color (BIPOC), may not apply for positions if they do not meet 100% of the job requirements. We strongly encourage individuals who believe they have the skills necessary to thrive as part of our team to apply.

Please submit resume and cover letter to: Lori McCarthy at [mccarthy@oto-env.com](mailto:mccarthy@oto-env.com) or Elise Zalenski at [zalenski@oto-env.com](mailto:zalenski@oto-env.com).

