



## PROJECT MANAGER - REMEDIATION

VERTEX is providing expertise on some of the largest and most exciting development projects in the greater Boston area. We are looking for talented professionals to complement our Massachusetts team. If you are interested in this opportunity, please click on the following link to start the process. All personal information will be kept confidential.

[Apply for this job online](#)

### Core Responsibilities

- Project Management
  - Oversee and manage environmental assessment and remediation projects from proposal to successful final product delivery
  - Manage projects within budget and schedule
  - Prepare, review, and/or submit final reports in accordance with internal Quality Control procedures and applicable regulations
  - Communicate effectively (written and verbal) with co-workers, clients, regulators, and subcontractors
  - Work with minimal oversight, but take direction from senior managers
- Account Management
  - Represent VERTEX to the client in a professional manner
  - Actively pursue business development opportunities as they relate to new opportunities, follow-up work with clients, or cross-selling services
- Staff Management
  - Provide oversight, training, mentoring, performance management, and direction to direct reports
  - Make employee safety a priority both in-house and on-site, in accordance with corporate policy

### Qualifications

#### *Education*

- Bachelor's degree in Geology, Environmental Science, Environmental Engineering, or related environmental field
- Active Licensed Site Professional (LSP) or candidate for LSP license
- Master's Degree and professional license (PE or PG) a plus

### *Experience*

- Minimum of ten years' experience in technical activities directly related to environmental assessment and remediation activities
- Proficiency in the management and execution of ASTM Phase I Environmental Site Assessments and Phase II Limited subsurface investigations for due diligence investigations
- Strong technical experience in directing contaminated site characterization investigations (soil, groundwater, soil vapor, indoor air) and implementation of remediation programs
- Successful track record in managing multi-faceted environmental projects that include planning, assessment, remediation, and monitoring of impaired properties in accordance with the Massachusetts Contingency Plan (MCP) and other relevant regulations.
- Experience with strategic soils management and remediation as part of site redevelopment and building construction preferred.

### *Knowledge & Skills*

- Proficiency with the Massachusetts Contingency Plan (MCP), including all relative policies and guidance
- Must be able to successfully execute and prioritize multiple complex tasks simultaneously under various conditions
- Knowledge of computer operations and standard software packages (word processing, spreadsheets, Adobe) required

### *Special*

- Position requires Health & Safety Certification pursuant to OSHA 29 CFR 1910.120 (HAZWOPER 40 Hour)
- OSHA-10 or -30 certification required, training provided if necessary

### *Physical Requirements*

- Walk job sites during inspections, sometimes on uneven terrain

**The Vertex Companies, Inc.** (VERTEX) is an **employee-owned** AEC firm that offers forensic, engineering, construction, and environmental solutions. We have approximately 500 employees occupying 25+ offices throughout North America. We **care** about our clients AND our **employees**, so we operate with a **constant sense of urgency** and always look to add-value. This strategy has allowed us to **grow** with our clients over the past 24 years at a rate of 30% per year. We have been able to maintain exceptional quality through

this constant growth cycle because of our **lifetime of learning** program which keeps us ahead of the curve in a constantly evolving economy.

For more information about VERTEX visit us here: <http://vertexeng.com/>.